

FINDING A BOOK USING OPAC (Online Public Access Catalog)

YOU MAY SEARCH FOR A BOOK IN MORE THAN ONE WAY

1. Subject Heading Search

If you type in the word “Bird,” and click on the “SUBJECT” button you will get the result below. You can see that by searching for the subject heading of “bird,” you will receive narrow a result that focuses on resources that specifically deal with birds.

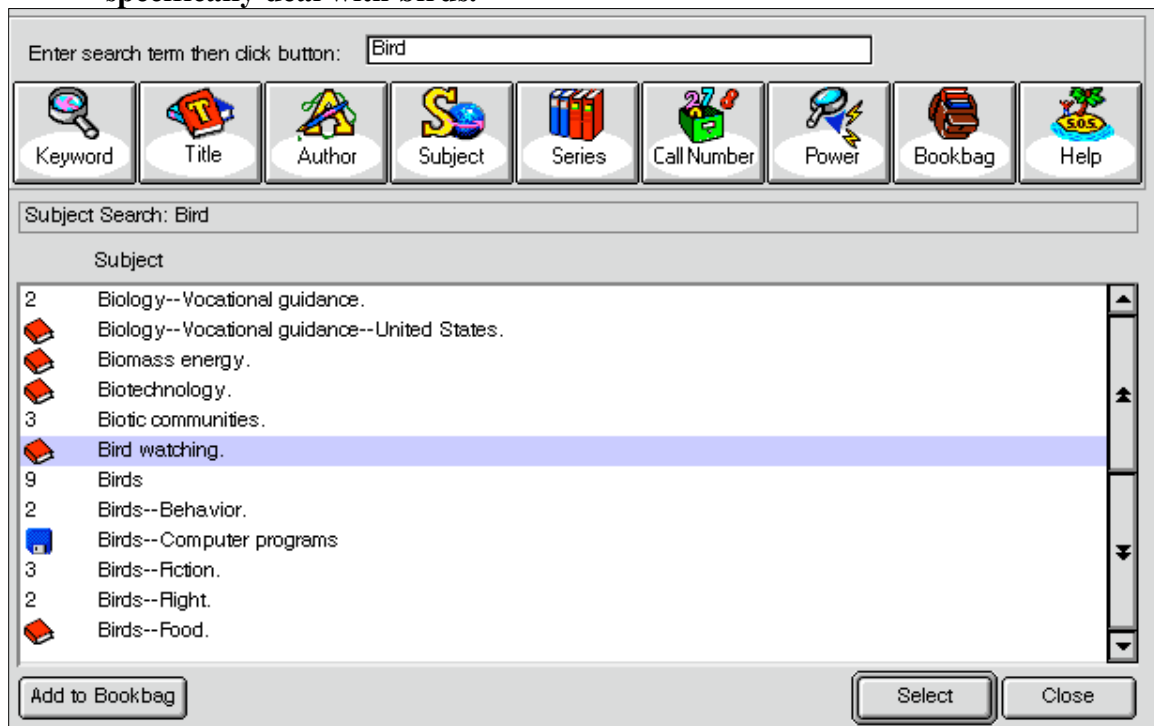


Figure 1

2. Keyword Search

Here is the same search. Only this time instead of clicking on the “Subject” button, we clicked on the “Keyword” button. The results of this search are broader than those above. This search contains works of fiction, which might include some references to birds.

Enter search term then click button: Bird

Keyword Search: Bird Title 1 of 35

Type	Title	Author	Year	Call Number	Status
	Native Americans	Fitzpatrick, Shanon.	1994		
	The emperor and the nightingale	Hao, Kuang-ts'ai.	1979		
	Bird watching with Margaret Morse Nice	Ross, Michael Elsohn.	1997	92 Nice	In
	Tales from the African plains	Gatti, Anne.	1995	398.209 Gat	In
	The Greedy Man in the Moon	Rossiter, Rick.	1994	398.20951 R	Out
	The Arabian nights	Philip, Neil.	1994	398.22 Phi	Out
	A tale of two rice birds : a folktale from Thaila.	Meeker, Clare Hodgson.	1994	398.24 Mee	In
	Nine-in-one, Grr! Grr! : a folktale from the Hm	Blia Xiong.	1989	398.24 Xio	In
	How birds fly	Kalman, Bobbie, 1947-	1997	573.7 Kal	In
	Microaliens : dazzling joumeys with an electr	Tomb, Howard.	1993	574 Tom	In
	Bird-eating spiders	Martin, Louise.	1988	595.4 Mer	In
	Bird	Bumie, David.	1988	598 Bur	In

Add to Bookbag Select Close

Figure 2

3. Title search

If you know the name of a specific title, then simply enter that title’s name into the search field and click on the “Title” button. If the library’s collection contains the work, then you will receive a result similar to the picture below.

Enter search term then click button: Where the red fern grows

Keyword Search: Where the red fern grows Title 1 of 1

Type	Title	Author	Year	Call Number	Status
	Where the red fern grows : the story of two d	Rawls, Wilson.	1985	FIC Raw	In

Figure 3

4. Author Search.

If you know the author’s name, then enter the LAST NAME of the author into the search box and click on the “Title” button.

If you wish to search for other works by the same author, all you have to do is to enter the author's name (or part of a name) in the search field and click on the "Author" button. In the example below, the student was searching for the works of Gary Paulsen. The first screen capture shows all the authors who have names beginning with the letters "Paul." Once you have found the name of the author, you must then click on that author's name to see what works the library has on its shelves (as shown in Figure 4.b.)

Enter search term then click button:

Keyword Title Author Subject Series Call Number Power Bookbag Help

Author Search: Paul

	Author	Title	Call Number	Status
9	Patten, J.M.			
2	Patten, J. M. 1944-			
6	Patten, John M.			
	Patterson, Charles.	Eating disorders	616.85 Pat	In
	Patterson, Francine.	Koko's kitten	599.88 Pat	In
	Paul, Ann Whitford.	Eight hands round : a patchwork alphabet	746.9 PAU	In
4	Paul, Tessa.			
46	Paulsen, Gary.			
	Paulsen, Ruth Wright, ill.	Woodsong	796.5 Pau	In
	Pausewang, Gudrun.	The final journey	PB Pau	In
	Payne, Tony, ill.	The life cycle book of butterflies	595.7 Rid	In
	Payton, Shelia.	African Americans	305.896 Pay	In

Add to Bookbag Select Close

Titles in Bookbag: 0

Figure 4.a

Enter search term then click button:

Keyword Title Author Subject Series Call Number Power Bookbag Help

Titles Under: Paulsen, Gary.

	Author	Title	Call Number	Status
	Paulsen, Gary.	Amos and the chameleon cap	PB Pau	Out
	Paulsen, Gary.	Amos and the vampire	PB Pau	In
	Paulsen, Gary.	Amos Binder, secret agent	FIC Pau	In
	Paulsen, Gary.	Amos gets famous.	PB Pau	In
	Paulsen, Gary.	Amos gets married	PB Pau	In
	Paulsen, Gary.	Amos's killer concert caper	PB Pau	In
	Paulsen, Gary.	Brian's winter	FIC Pau	In
	Paulsen, Gary.	Call me Francis Tucket	PB Pau	In
	Paulsen, Gary.	Canyons	PB Pau	In
	Paulsen, Gary.	Captive	FIC Pau	In
	Paulsen, Gary.	Coach Amos	FIC Pau	In
	Paulsen, Gary.	Cowpokes and desperadoes	PB Pau	In

Add to Bookbag Select Close

Figure 4.b

5. **Boolean Search** – an advanced search to help focus the request.
 In the “**Power**” search below, the student is looking for “Tiger Woods,” but does not want information on animals. In the Figure 5.a, he sets the parameters for the search by clicking on the “Power” button. In the Figure 5.b, we see the results of the search.

Enter up to three keywords or phrases

1 Tiger in ALL FIELDS

AND OR BUT NOT

2 animal in ALL FIELDS

AND OR BUT NOT

3 woods in ALL FIELDS

Buttons: Search, Cancel, Clear All

Figure 5.a

Enter search term then click button: Where the red fern grows

Keyword Search: Tiger BUT NOT animal AND woods Title 1 of 6

Type	Title	Author	Year	Call Number	Status
	Tiger Woods : an American master	Edwards, Nicholas,	1996	92 WOODS	In
	Tiger Woods : golfing to greatness	Kramer, Sydelle.	1997	92 WOODS	In
	Tiger Woods : king of the course	Savage, Jeff.	1999	92 Woods	In
	Biography today, Sports series volume 1 : p		2001	REF 920.79	In
	Sports stars, series 5	Pare, Michael A.	1999	REF 920.79	In
	African American biography.	Engelbert, Phillis.	2001	REF 973.049	In

Figure 5.b

6. **Other Searches**

As you can see from the previous screens, a student may also wish to search for a book by series, or call number. These options are also available.